

# Minutes

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## Meeting of the Oldham Learning Board

**Tuesday 8 June 2021**  
**Via Microsoft Teams**  
 at 10.00am

<b>Present:</b>	James Kempton	Director and Chair	Richard Lynch	Director
	Jane Acklam	Director and Vice-Chair	Gillian Kay	Director
	Helen Arya	Director	Councillor Shaid Mushtaq	Director
	Mary Garvey	Director	Anne Redmond	Director
	Rob Higgins	Director	Helen Rowland	Director
	Gerard Jones	Director		

<b>Also Present:</b>	Patsy Kane OBE	Chief Executive Officer – Oldham Learning
	Clare Cheetham	Deputy Chief Executive Officer – Oldham Learning
	Sally Robson	Programme Manager, Oldham Opportunity Area
	Carol Hyde	Clerk to the Oldham Learning Board

<b>Absent:</b>	Ian Walsh	Director
	Catherine Murphy	Programme Manager, Oldham Opportunity Area
	Nicola Underdown	Director DfE
	Rebeckah Dixon	Regional School Commissioners office

### 1 Welcome and Apologies

The Chair welcomed everyone to the meeting.

Apologies for absence were received Catherine Murphy, Nicola Underdown, Rebeckah Dixon and Ian Walsh.

### 2 Declaration of Business, Pecuniary or Personal Interests

2.1 Mrs Anne Redmond declared interests in the New Heads Induction and SEND, which were noted.

#### 2.2 Minutes

**RESOLVED:** that the minutes of the meetings held on 2 March and 4 May 2021 be approved as a correct record.



## 2.3 Matters Arising from the Minutes

- 2.3.1 Arising from minute 11.1 – Any Other Business - Quality Education Group (QEG), Mrs Anne Redmond indicated that she had not nominated herself for the QEG but would nominate an individual for the QEG.

The Chair asked the CEO to approach individuals to join the QEG. The Chair requested that the QEG be set up by July 2021.

**ACTION:** Mrs Redmond/CEO

- 2.3.2 Arising from minute 11.1 – Any Other Business - Quality Education Group (QEG), The Vice-Chair stated that she would nominate an individual and inform the CEO.

**ACTION:** Vice-Chair

- 2.3.3 Arising from minute 11.2 – Teacher Recognition, the Chair requested an update on the arrangements for Teacher Recognition. A Director confirmed that this is ready to be sent out later in the Summer term 2021.

**ACTION:** Richard Lynch/Gerard Jones

## 3 Agree Any Other Urgent Business

There were no other items of Other Urgent Business to discuss.

(The Chair requested the Deputy CEO and Clerk to the Oldham Board to leave the meeting for agenda item 4).

## 4 Update on CEO Recruitment

That this item was deemed to be confidential and would not be included in the minutes and papers to be made available for public inspection.

## 5 Project Management Update

The Project Management Update had been circulated with the agenda prior to the meeting.

Directors thanked staff for producing the project management update and agreed that this is a suitable format to update the board.

## 6 Outcomes Framework

The Chief Executive Officer had circulated to Directors a copy of the OL Evaluation Framework Recommendations prior to the meeting.

Discussion took place and feedback was noted.

The CEO was requested to provide feedback to Claire Forbes.

**ACTION:** CEO

## 7 Budget Report

The Deputy Chief Executive Officer had circulated to Directors a copy of the Budget Report for June 2021 and the Delegation of Local Authority School Improvement Functions and Resources to Oldham Learning prior to the meeting.

The Deputy CEO explained the Oldham Learning expenditure and proposed expenditure to Directors to ensure consistency of delivery for the 2021-2022 academic year.

The Deputy CEO asked Directors to approve the expenditure for the 2021-2022 academic year and asked if they had any questions.

Discussion ensued regarding retaining teachers who have attended training such as the MA in Teaching and Learning which is currently being offered. The Clerk advised that Oldham Council already has the documentation/facility to put in place reclaiming of funding if a course is not completed or the individual leaves Oldham before the end of two years from the date of the final examination.

Directors agreed that the reclaiming of funding for training where a teacher leaves Oldham within two years, would be included in the funding contract.

The Chair sought clarification on the balance of the Oldham Education Partnership (OEP) funding. A Director gave an update on the financial status of the balance of the Oldham Education Partnership funding and indicated that the funding had ceased.

**RESOLVED:** that Directors agreed to the funding of the proposed activity for the 2021-2022 academic year.

**ACTION:** Deputy CEO to commission agreed activity for 2021-2022.

## 8 Confidentiality

There was one item of confidential business to discuss.

## 9 Date and Time of Next Meeting

That the next meeting of the Oldham Learning Trust Board should be held on:

Thursday 1 July 2021 at 1.00pm via Microsoft Teams.

(There being no further business, board members and trustees were thanked for their attendance and the meeting was declared closed at 11.07am).

Signed: \_\_\_\_\_  
Chair

Date: \_\_\_\_\_

**8 Confidentiality**

**8.1 Minute Number 4 – Update on CEO Recruitment**

**RESOLVED:** that

**ACTION:**



<b>Action Point</b>	<b>Agenda Item</b>	<b>Description</b>	<b>Item to be completed by:</b>
1.	2.3.1	Anne Redmond to nominate individual for QEG	AR
2.	2.3.2	Vice-Chair to nominate individual for QEG	Vice-Chair
3.	2.3.3	Teacher Recognition certificate to be circulated before the end of the Summer term 2021.	Richard Lynch/Gerard Jones
4.	6	CEO to provide feedback to Claire Forbes UoM	CEO
5.	7	Deputy CEO to commission agreed activity for 2021-2022.	Deputy CEO

## 13 Confidentiality

### 13.1 Minute Number 8.2 – Verbal Update on Oldham Council’s financial and staffing support and delegated remit for April 2021- March 2022

Richard Lynch informed Directors and set the context that in the council things are volatile, ambiguous and that he has had difficulty navigating through the historic financial situation relating to the funding of School Improvement.

Richard Lynch explained that he is trying to separate School Support which is related to LA maintained schools and clarified that the retained element has been diminishing by 20% year on year and that School Improvement is not funded by the taxpayer, but by the Dedicated Schools Grant (DSG).

Richard Lynch made it clear that changes would need to be agreed at the Schools Forum and that the funding for the 2021-2022 year would be £320,000 and £269,000 in 2022-2023.

Richard reported that there are still centrally retained functions e.g.:

- Data intelligent and performance. Develop from within the LA.
- Schools causing concern address together LA/OA.
- Supporting HT recruitment.
- Traded services – school governance.
- SACRE – retained duties.
- NQT – appropriate body – with teaching hubs from September 2021.
- School improvement partners.

**RESOLVED:** that the information be received and noted.

**ACTION:** Richard Lynch

### 13.2 Minute Number 10.B - Draft School Improvement Model - confidential

The CEO reminded Directors that this is the first draft of the School Improvement Model and that the annual conversation will be open and honest.

The CEO stated she would provide an in-depth explanation of how the School Improvement Model would operate. The CEO mentioned that the Sixth Form needs to be looked at and Jayne Clarke will complete this.

Directors agreed that the Quality of Education Group will meet twice termly.

Discussion took place on how the School Improvement Model would work in the districts/collaboratives and this needs to be firmed up.

A Director asked when will the conversations start with Oldham Headteachers and will it be ready for July 2021 or for the new academic year 2021-2022?

Directors discussed and agreed that there will still be statutory functions which



need sufficient support and challenge.

Directors expressed their concerns that data has been previously shared with the local authority but there has been no feedback as to its use.

A Director suggested that there needs to be a communication plan on sharing information.

The CEO asked for feedback and areas of concern from Headteachers and that she felt that Headteachers should have an active role to play. A request was made that this be completed by the end of June 2021.

**ACTION:** All Directors/CEO